



Utah State Office of Education/Utah Education Network  
EDNET/Satellite  
Course Evaluation Form 2-07-2007



Please take a few minutes to complete this evaluation. Participation is voluntary and anonymous; candid responses are appreciated.

EDUCATION Term/Semester \_\_\_\_\_ Course Title \_\_\_\_\_ Originating Site/College/School \_\_\_\_\_  
Originating Instructor's Name \_\_\_\_\_ Your School \_\_\_\_\_ Your Facilitator \_\_\_\_\_  
Class Time or Period \_\_\_\_\_ Where you are right now!

1. What have you liked most about this course?

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2. What have you liked least about this course?

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	1	2	3	4	5	6
Mark an "x" in the box on the right that best represents your level of agreement or disagreement with the statement. Mark only one box per statement.	Strongly Disagree	Disagree	Somewhat Disagree	Somewhat Agree	Agree	Strongly Agree
3. I feel like I learned the content of this course.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
4. Materials (syllabus, textbook, handouts) provided the necessary information needed to successfully complete this course.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
5. Tests and quizzes were a fair measure of the content taught in the course.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
6. Homework and classroom assignments were helpful in learning the content of the course.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
7. Instructor's expectations for this course were clear.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
8. The instructor provided activities that involved the students so they could learn the content of the course.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
9. The instructor encouraged students in all of the other EDNET classrooms in your class to participate.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
10. The instructor used the technology (overhead document camera, computer presentation, video) well when teaching.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
11. The instructor was available to students for additional help when needed (EDNET, e-mail, phone).	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
12. The site facilitator was professional and helpful.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

13. I would recommend this course to other students: ☐ Yes ☐ No  
Why? \_\_\_\_\_

14. I would take another EDNET class: ☐ Yes ☐ No  
Why? \_\_\_\_\_

We welcome additional comments and suggestions:

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Thank you for your cooperation! Please return this form to the site facilitator.

## **Guidelines for Administering the EDNET/Satellite Course Evaluation Form**



The Utah State Office of Education has the responsibility of ensuring the programming quality and content of all EDNET/Satellite courses that are delivered to Utah's high school students. The primary purpose of the *EDNET/Satellite Course Evaluation Form* is to help instructors improve their teaching skills as distance educators. This evaluation is completely separate from a school district's evaluation process, and the information gathered would be shared only with the instructor and the Public Education Review Committee. (This committee reviews all public education courses to be delivered over EDNET/Satellite.)

This evaluation form is also replacing the videotape demos that have been requested in the past. However, high school instructors who have not taught over the EDNET/Satellite system must complete a 20-hour training workshop 30 days prior to the beginning of class. Instructors teaching courses at a distance for a second, third, or fourth time need only submit copies of the completed *Course Evaluation Form* from the previous term that the course was taught. These forms should be sent to the USOE at the time of the Course Scheduling Process each year. If you have administered the evaluation this school year for your class, please do not do it a second time.

### **Steps for Administering the *Course Evaluation Form*:**

#### **Before getting started:**

**This procedure should be administered by the EDNET/Satellite facilitator at the origination site UNDER THE DIRECTION AND WITH THE PERMISSION OF THE INSTITUTION'S EDNET COORDINATOR, with permission of the course instructor. The evaluation should be administered within the last weeks of the course. Be sure that there are enough copies of the *Course Evaluation Form* for each student at each site.**

A copy of this *Course Evaluation Form* can be found at following Web site:

<http://www.usoe.k12.ut.us/curr/ednet/training/training/info.html>

1. Ask site facilitators to distribute a copy of the *Course Evaluation Form* to each student. Assist students in filling out the top portion of the evaluation form (Term, Class, Originating Teacher, Originating Site, Receiving Site, etc.).
2. Ask site facilitators to indicate via the microphone when the students have completed the evaluation.
3. Ask site facilitators to collect the evaluation forms.
4. Ask site facilitators to make a copy of the *Course Evaluation Forms*.
  - A copy of the evaluations could be given to the instructor.
  - The original evaluation forms should be returned to:

George T. W. Miller, Jr.  
Distance Learning Training Specialist  
Utah State Office of Education  
250 East 500 South  
P.O. Box 144200  
Salt Lake City, UT 84114-4200

If you have questions or concerns, contact George Miller: [george.miller@schools.utah.gov](mailto:george.miller@schools.utah.gov) or call 801-538-7790.